SSWLHC Board Meeting

Nov. 20, 2009
12:00-1:00 pm, Oakland Children's Research Center

Present	Karen Kavanagh, Susan Haikalis, Betsy Schenk, Diane Malek, Marcia Luster, Ann Segovia, Tony Yamamoto

Topic		Discussion / Conclusion	Action / Follow-up
I.	**President's Report**	Sylvia Barroso opened the meeting. **Treasury Report** She provided a brief financial report. We have $11,580.39 in the bank at this time. **Annual Meeting** It was announced that the annual meeting will be on Dec. 4pm – 6pm. Betsy Schenk offered her house in 5222 Hadden Rd. near Lake Merritt for the meeting. The dinner was being planned on the East Bay side. Betsy has been in conversation about a location. A notice will be sent out for the location. Sylvia and Anna will work on the agenda for the meeting and forward later. A summary of past activities will be highlighted from last years. We will be seeking input from members. **Speakers** Briefly talked about ideas for speakers for next year. Will need to solicit feedback from the members of topics of interest. Will need to develop a calendar for next year's speakers. It was reported that Tony Yamamoto is still working on trying to get Rick Reamer out here in the Spring of next year. There has been interest in southern California for Rick as well. We will need to coordinate with members down there. However, since S. California has not decided to affiliate with National, we will need to see who might be able to work with. Susan Richardson has been a point person. Will continue to work with national on developing this regional offering. **Nominations** Diane Malek reported on the slate of officers for 2010. She indicated that Ann Segovia would become President. Sylvia Barroso will be past president. Diane has agreed to be president elect. Sharon Jeans and Tony Yamamoto will serve as co-secretaries. Karen Kavanaugh will be treasurer. Marsha Luster will continue with membership and CEU's and Grace Lee will handle nominations.	Further email information to follow We will continue following up with this item at next meeting.

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		Marsha Blachman will continue as the BBSC liaison.	Betsy Schenk, Ann Segovia and Sylvia Barroso will what work on this document .
		Unification with National Sylvia indicated that time is being spent putting documents together for the national affiliation. Copies of the chapter's bylaws and were distributed prior to the meeting. Copies of the affiliation agreement has been forwarded. Sylvia and Ann have reviewed the template from national. Tony Yamamoto indicated that he had drafted this document for the national. He reported that National provided this template for chapters to work off. He indicated that chapters did not have to adopt the document in its entirety. It as up to the chapters to decide what they wanted to submit. Tony did indicate that there are some sections that would be required:…annual report, financial reporting, conflict of interest statement, removal of members. Otherwise everything on the template is discretionary.	Anna and Sylvia will work on getting all of the affiliation materials to national. Consensus we will follow up on improving communications with membership on key organizational issues.
		There were some comments about the vote on affiliating with national. They were unaware of a vote was being taken and that the general membership would not have an opportunity to vote on this item. The matter of affiliating was discussed at prior meetings and it was decided at the membership meeting that the Board would agree to make the decision. The Board did make the decision to affiliate.	
		One comment was that some of the members were not aware of this discussion. There has been information posted on the national SSWLHC web site and e-Blasts that were sent out by the process. The chapter members indicated that if they were not national members that they could not have access to this information.	Tony will ensure information is updated to the chapter website.
		Chapter WebSite on National Web page It was reported that information has not been updated on the chapter's webpage. Tony Yamamoto indicated that he is responsible for following up on this item. He has been in communications with Carol Maxell who has been serving as the point person for the Society in maintaining the web page.	

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		We will look to having the web page updated by this January after election. **Dues for National and Local** Tony had prepared a written document further illuminating the dues for 2010 and 2011. In 2010, the chapters would collect their normal dues (i.e. $35). Since national is wanting the chapters to move to a July 1-June 30 FY starting on July 1, 2010, national has left it open for chapters to collect additional dues to cover this period or the chapter can choose two options: 1) prorate the chapter due for this period 2) assess another $35 for this period of time 3) only collect the $35 for the 18 month period. In addition to the dues, there is an assessment by national for the processing of the local members who are being added to the national membership. There will be a $10 fee for each local member who is not a national member. A current national member will not be assessed this fee. The chapter can choose to pay for these local members or elect to have the local member pay this charge. A question did bring up the issue of a payment plan for the new higher fee starting in July 2011. It was requested that Tony bring this consideration up to the task force and the board.	The board will need to decide on the dues structure based upon this schedule.

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