

Board Meeting

Attending: Grace Lee, Gail McBride, Kathy O'Brien, Betsy Schenk, Ann Segovia
Excused: Sharon Jeans, Marsha Luster, Greg Merrill, and Norita Vlach

Gail called the meeting to order at 8:40

1. President's Report:

- 1.1 Discussion of Bylaws; no further suggestions or comments for revisions had been received after Bylaws were emailed out to general membership in November. Decision is to take vote on revised Bylaws in today's Business meeting.
- 1.2 Discussion of affiliation options; Board members agreed to plan to explore possible affiliation with Bay Area Social Workers in Health Care with goals to share membership lists for joint mailings to educational programs, explore joint training opportunities, e. g joint conference or workshop. Gail and Betsy will further discuss with Laila Hinkle of Bay Area SW Health Care and report back at next Board meeting.
- 1.3 Discussion of moving forward on two surveys: one on issues affecting attendance at bi-monthly meetings and membership interest in and capacity for teleconferencing, and the other a salary survey for Bay Area social workers. Grace and Greg will take lead on surveys in April.

2. President Elect's Report:

- 2.1 Discussion of upcoming meeting dates, locations, possible topics and possible speakers:

Ideas included: disaster response, community standards for documentation, Motivational interviewing (advanced) grant writing, substance abuse assessment and treatment, healthcare for undocumented, leadership development, innovations in HIV treatment.

3. Medical Social Work Certificate Program- co-sponsored with DRG

Plans underway to start April 2007 with first three Friday sessions and additional opportunities for hospital based on-site "shadowing" of workers. Nancy passed around sheet of topics for speakers. Tentative cost \$450 with 10 enrollees. Speakers will receive \$65. If interested in presenting on practice area contacts Nancy Jacobson at DRG.

3. Membership report:

Grace reported **31** renewals. Members have 90 days to renew or will be dropped from mailings by 3/31/07.

4. Secretaries' report:

Final version of Bylaws will be mailed out after today's discussion.

5. Treasurer's report:

Current bank balance is \$17,317.80 Linda and Ann to go to bank to update checkbook signature cards and remove former officer names.

6. BBS report

Norita to mail separately.

Program:

Stephanie Berman of UCSF Children's Hospital
Jack Komejan of Lucile Packard Children's Hospital
Marsha Luster of Children's Hospital Oakland
Peggy Pettit of Shriner's Hospital for Children

Provided an excellent panel discussion of Trends and Innovations in Pediatric Medical Social Work for a well attended program.

Membership Business Meeting - 15 members remained for the business meeting.

Gail opened the meeting with welcome and introductions by members.

Board meeting reports were presented (please see previous notes).

Bylaws were passed without further revisions and will be mailed out. The main areas for revision included: detailing responsibilities of officers, detailing responsibilities of the Board, defining a quorum for Board meetings, membership rates and language regarding non-members paying for CEU's, and the elimination of language noting a (now past) affiliation with American Hospital Association.

There was agreement on plan to do salary survey. Betsy will call Lisa King, Marsha will check with her HR department to see about such surveys already conducted.

Group decided on following plans and places for meetings:

<u>Date</u>	<u>Tentative Topic</u>	<u>Location</u>
3/16/07	Psychological First Aid (update on CISD)	DRG- South San Francisco
5/18/07	Crisis Prevention Institute	Children's- Oakland
9/21/07	Leadership Development- panel discussion	Shriner's- Sacramento

11/16/07 TBA

CHN Headquarters- SF

1/18/08 TBA

UC Berkeley

Leadership panel to include perspectives from; new graduate, member in first five years of directorship and several seasoned directors with a focus on communication in complex organizations, conflict resolution, building alliances, professional development for self and staff, work within data driven environments.

Vote tallies for new board members to be available at next meeting.

There was discussion and agreement on plans to continue to promote improved attendance at educational programs and business meetings while also exploring access to programs via conference calls etc.

Several new members enrolled today.

Plans made to increase visibility of SSWLHC Northern chapter through an ad in NASW newsletter / web site. Grace will look into the cost. Gail will also look into listing for our organization which should be available on the National SSWLHC site web page. Nancy Jacobson also generously offered to have fact sheets available on the DRG vendor table at the upcoming state NASW conference in May 2007.

Members encouraged to sign up for topic presentations for the forthcoming Medical Social Work Certificate training planned for new graduates and clinical social workers wanting to expand knowledge of medical social work.

Minutes

Respectfully submitted by Kathy O'Brien
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